

TERMS OF REFERENCE

Contract			
Project			
Competence	Transport expert		
Source	National	Category	Independent individual consultant

Scope of work:

- Transport expert shall draft a detailed schedule for the assigned tasks, and have it approved by the Minister or supervising Deputy Minister with their signature within 20 days from the project extension date; the schedule may be adjusted as instructed by the supervising Transport Policy Department;

Directly performs the following works with the expert team:

- develops relevant regulatory legal acts in order to have the Agreement between the Kyrgyz Republic and the European Union on the issuance of driver cards for smart tachographs of the G2 generation on the territory of the Kyrgyz Republic signed;
- works with the UNECE Secretariat and the Joint Research Centre (ERCA) to obtain the national key of the Kyrgyz Republic for issuing driver cards for G2 generation smart tachographs on the territory of the Kyrgyz Republic;
- develops a draft resolution of the Cabinet of Ministers of the Kyrgyz Republic "On amendments and additions to the Procedure for equipping motor vehicles with control devices (tachographs) for recording the work and rest regime of drivers, approved by the Resolution of the Cabinet of Ministers of the Kyrgyz Republic dated September 22, 2022 No. 516 and supports it until approval;
- carries out work with the relevant government agencies to allocate land along international highways for the organization of service centers for the installation, repair and maintenance of tachographs and roadside services for drivers to rest in accordance with the requirements of the AETR.

Outputs:

- signed Agreement between the Kyrgyz Republic and the European Union on the issuance of driver cards for smart tachographs of the G2 generation on the territory of the Kyrgyz Republic;
- the certificate of the national key of the Kyrgyz Republic issued by the United Research Center (ERCA) for the issuance of driver cards for smart tachographs of the G2 generation on the territory of the Kyrgyz Republic;
- adopted resolution of the Cabinet of Ministers of the Kyrgyz Republic "On amendments and additions to the Procedure for equipping motor vehicles with control devices (tachographs) for recording the work and rest regime of drivers, approved by the Resolution of the Cabinet of Ministers of the Kyrgyz Republic dated September 22, 2022 No. 516;
- a land plot allocated along international highways for the organization of service centers for the installation, repair and maintenance of tachographs and roadside services for drivers to rest in accordance with the requirements of the AETR;

For inland water transport:

- within 20 days from the start of the project, draws up, agrees on and ensures approval of a detailed schedule for the execution of the assigned work by the signature of the supervising deputy minister, while the schedule can be adjusted in accordance with the assignment of the Transport Policy Department; directly carries out the following work:
- development of the Program for the Development of Inland Water Transport.

Outputs:

Developed Program for the Development of Inland Water Transport.

Reporting requirements:

Initial report - a schedule and sequence of works shall be provided after 20 days, with a clearly indicated planned timing for the development of NLA (progress report shall be provided on a monthly basis);

Completion report - complete information on the tasks performed and the results achieved with recommendations for further activities in relation to the adopted documents.

Place of the assignment	Days/months	Dates
The main location for service delivery is the MOTC KR Office.	9 months	Services are scheduled to start on _____, 2025, subject to ADB approval. The contract is valid until December 31, 2025 with possible extension if necessary.
Contract period (specify if intermittent)	intermittent	-

Qualification requirements:

- *Experience in the field of automobile and water transport for at least 10 years, including at least 5 years in MOTC KR;*
- *At least 3 years of experience in the projects funded by international financial institutions shall be an advantage;*
- *Knowledge of the state and official languages at a level sufficient to complete the assignment;*
- *At least 5 years of experience in the development of normative legal acts;*
- *Interpersonal communication skills and teamwork skills;*