

**PEACE CORPS**

**Overseas Request for Quotation (RFQ) for Services**

RFQ Number: **PC11-25-36**

Date: **August 22, 2025**

Peace Corps/Kyrgyz Republic (PC) seeks bid proposals for a Contractor *(Engineer)* for services to conduct a review; consultations; provide planning services; provide construction oversight and management of workflow; provide confirmation of work completion for planned heating system expansion/renovation work at Peace Corps/Kyrgyz Republic. The office is, located at 304 Chokmorov Street, Bishkek, Kyrgyz Republic.

**Projected timeline to complete the entire project: SEPTEMBER 2025 through OCTOBER 2025**

 **Carefully review all the instructions below before preparing/submitting your Bid:**

**FIRST STEP**

1. **All interested bidders (contractors) meeting the required Minimum Criteria (refer to list far below) need to follow this process:**
	1. First, as soon as possible, contact Peace Corps (PC) at the email address below to 1) confirm your interest in providing a Bid on the project 2) conduct an initial site visit and walkthrough of the project.
	2. **IMPORTANT:** It is the responsibility of bidders/contractors who are interested in submitting a Bid to schedule and have COMPLETED a site visit to the facility by:

**DEADLINE to complete these actions: FRIDAY,** **AUGUST 29**, **2025 by 17:00.**

Peace Corps contact email to confirm interest and schedule an initial site visit: KG-NewOfficeProject@peacecorps.govor pckg.contracting@gmail.com OR phone number +996 555 916 263

**SECOND STEP**

**After completing the initial site visit: Contractor to submit a complete BID PACKAGE to Peace Corps Kyrgyz Republic to include the following elements:**

1. **Narrative description of your work.**
* Include background details *(professional background, education, years of relevant experience, copy of licenses, and C.V.).*
1. **Proposed Bid Cost:**
* Complete the attached Request for Bid – Cost Worksheet (Excel file)
* Costs must be provided for all tasks outlined in the Expected Responsibilities of Contractor (Engineer):

**DEADLINE to submit a complete BID PACKAGE: Tuesday, SEPTEMBER 2, 2025 by 18:00.**

* 1. **IMPORTANT:** Bid packages submitted are to include all required details requested above, including detailed Request for Bid cost worksheet in the correct format.
	2. **Submit bid package to:** pckg.contracting@gmail.com

**Conflict of interests –** The Bidder must disclose any potential conflicts of interests with contractors or service providers associated with this project.

**DESCRIPTION OF RFQ**

**Description:** Renovation of an existing office building heating system, located in Bishkek, Kyrgyz Republic

**Address of Property:** 304 Chokmorov Street, Bishkek, Kyrgyz Republic

**Interior space area:** 899 sq. m.

**Expected Responsibilities of Contractor (Engineer):**

Peace Corps/Kyrgyz Republic seeks a Contractor *(Engineer)* for services to conduct a review of submitted quotes for heating system work, provide planning services for intended heating system work, oversee the implementation of work, and provide confirmations for work completion in an office facility intended for Peace Corps personnel. Scope of work will include:

1. Review submitted quotes between September 8-12, 2025.

1. Assist in obtaining approval necessary authority approvals before work begins, as applicable
2. Oversee and provide construction management for renovation work including but limited to test/start of operated system.

1. Verify completion of work as proposed in submitted bids and sing Acceptance Certificate.

**SCOPE OF WORK – Heating System Renovation**

The Engineer (individual or company) will provide oversight and inspection of the following works:

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Description of works**  | **Unit** | **Qty**  |
| 1 | Maintenance of heating unit  | room | 1 |
| 2 | Excavation work | m | 10 |
| 3 | Dismantling of main pipes  | m | 43 |
| 4 | Moving and covering office furniture as needed during works, and restoring after completion | job | 1 |
| 5 | Dismantling of existing heating radiators  | section | 344 |
| 6 | Installation of new heating radiators | section | 376 |
| 7 | Installation of new heating system pipes, including main pipe  | m | 189 |
| 8 | Dismantling the floor and restoring the parquet floor, associated with heating system renovations | m2  | 5 |
| 9 | Dismantling and restoration of wall surfaces as required for heating system maintenance | m2  |   |
| 10 | Restoration of concrete pavement, associated with heating system renovations | m2  | 20 |
| 11 | Thermal insulation of pipes  | m | 43 |
| 12 | Pressure testing of the system  | pc | 1 |
| 13 | Cleaning (to original condition) and removal of all trash and discarded items | job | 1 |
| 14 | Installation of thermostatic radiator valves (TRVs) on each radiator | pc | 46  |
| 15 | Installation of shut-off and air vent valves | pc | 46 |
| 16 | Commissioning, calibration, and test run of heating system | job | 1 |

**Other Requirements**

a) As an agency of the United States Government, Peace Corps is subject all applicable health, safety and security standards, and requirements established by the U. S. Embassy in Bishkek.

b) The contractor must adhere to and satisfy all relevant municipal regulations and inspections pertaining to the work performed, and obtain all final permits or other legally required approvals.

**Contract Terms and Conditions**

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

**Minimum Criteria:**

A quotation will not be considered further if it does not meet the following minimum criteria:

* Contractor must have a minimum of three years of relevant, professional experience. Please provide information on similar projects completed within the last three years.
* Contractor is a legally registered entity in the Kyrgyz Republic (Please submit a copy of license/certificate of registration.
* Contractor has a positive feedback from previous completed projects. Contractor must submit at least 2 references.
* Contractor must provide prices for each deliverable

**Negotiations and Selection:**

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

If there is any discrepancy between the meaning of the English and Russian versions of the RFQ or Statement of Work, the English-language version shall control for interpretation purposes.

[End of RFQ]